

# Portability Process



If your group coverage ends, you may have the opportunity to continue (“port”) your life/accidental death and dismemberment insurance policy to a group term life insurance policy at an affordable group rate. These rates are not the same as what you paid on a payroll deduction basis. However, you may port an amount up to your previous coverage level without medical underwriting.\*

## Follow these steps to successfully port your life insurance:

1. Obtain a Standard Term Life Portability Request Form at [mutualofomaha.com/support/forms](http://mutualofomaha.com/support/forms)
2. Select I am a Plan Member and choose your state
3. Complete all sections of the request form
4. Mutual of Omaha will contact your employer to verify any discrepancies, if needed.
5. Attach check or money order for the premium payment (see request form to determine amount)
6. Send completed form and premium payment within 31 days of group insurance ending to the address on the application
7. Receive notification from us once your request has been processed

For questions regarding eligible insurance amounts or the portability process, please contact Mutual of Omaha at (877) 466-8367.

\*Portability is available for amounts up to \$500,000 if you are under 70 years old.



Underwritten by  
 United of Omaha Life Insurance Company  
 Companion Life Insurance Company  
 Mutual of Omaha Affiliates