

Online Account Services

All active participants have access to their online account features at www.myflexonline.com. Your online account provides fast and easy access to all of your accounts activities. Users can view up-to-date account balance information, pending claims status, claims history, and submit for claims reimbursement from your personal account page.

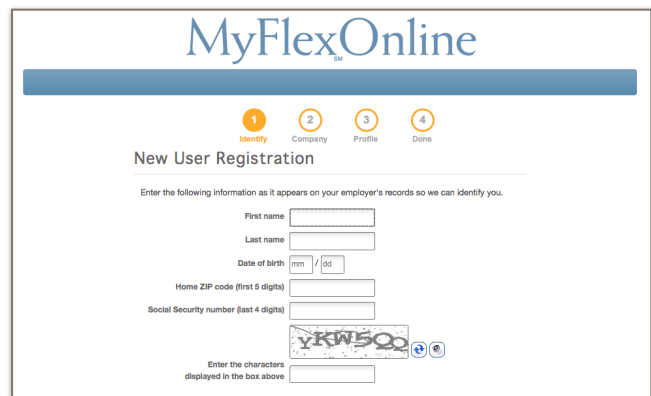
New User Setup Instructions

1. Logon to www.myflexonline.com and select [New User Registration](#).



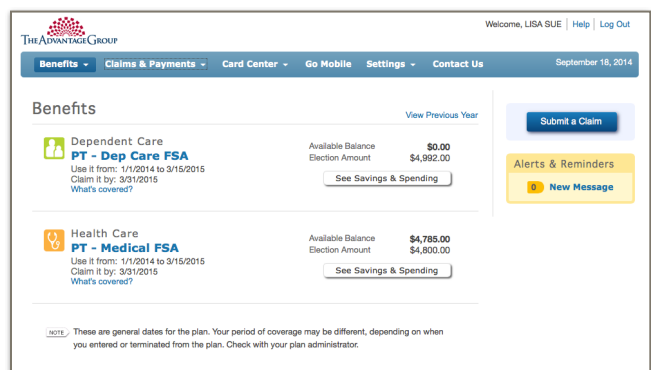
The screenshot shows the MyFlexOnline login page. It has a header with the MyFlexOnline logo. Below the header, there are two main sections: "Registered Participants" and "New User?". The "Registered Participants" section has input fields for "User Name" and "Password", a "Log In" button, and a link for "Password Reset and User Name Retrieval". The "New User?" section has a link that says "Click here to establish your username and password to manage your account." and a "New User Registration" button. At the bottom, there is a note: "Periodic password changes are recommended to improve account security."

2. You will be prompted to enter your name, home zip code and the last four digits of your ssn. Select [Next](#) and create your username and password.



The screenshot shows the MyFlexOnline New User Registration page. It has a header with the MyFlexOnline logo. Below the header, there are four numbered steps: 1. Identify, 2. Company, 3. Profile, and 4. Done. The "Identify" step is active. Below the steps, there is a section titled "New User Registration" with the instruction: "Enter the following information as it appears on your employer's records so we can identify you." The form includes input fields for "First name", "Last name", "Date of birth" (with month and year dropdowns), "Home ZIP code (first 5 digits)", and "Social Security number (last 4 digits)". There is also a CAPTCHA image with the characters "YRW500" and a text box to enter the characters.

3. Your login is now established and you will be directed to your personal account page where you can view up to date account information and access a variety of additional account features.



The screenshot shows the MyFlexOnline personal account page. At the top, there is a navigation bar with "Benefits", "Claims & Payments", "Card Center", "Go Mobile", "Settings", and "Contact Us". The user is logged in as "LISA SUE" and the date is "September 18, 2014". The main content area is titled "Benefits" and shows two FSA accounts: "PT - Dep Care FSA" and "PT - Medical FSA". Each account shows the "Available Balance" and "Election Amount". There are buttons for "Submit a Claim", "Alerts & Reminders", and "New Message". At the bottom, there is a disclaimer: "NOTE: These are general dates for the plan. Your period of coverage may be different, depending on when you entered or terminated from the plan. Check with your plan administrator."