

# Direct Deposit Authorization



## Direct Deposit

Direct Deposit is safe, convenient, and easy. Your claims will be processed as usual. When disbursements are processed for your company, your reimbursement will be deposited directly into your designated account and you will receive a non-negotiable paper transaction record from us through your payroll department.

## Setup Instructions

1. Complete all information on this Authorization Form.
2. Attach a voided check.
3. Sign and date the form.
4. Mail the completed authorization to the address listed below for approval.

## Direct Deposit Authorization

Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Type of Account:  Checking  Savings

Financial Institution Name: \_\_\_\_\_ Branch: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

I authorize The Advantage Group and the financial institution listed below to initiate electronic credit entries, and if necessary, debit entries and adjustments for any credit entries in error, to my account. This authority will remain in effect until I have cancelled it in writing.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

### Attach Voided Check

*voided check*

**Mail Completed Form:** The Advantage Group, 43471 Ridge Park Drive, Suite B, Temecula, Ca 92590