

# Your ADP retirement journey is about to begin. Are you ready?



Your company is partnering with ADP Retirement Services to make exciting changes to your retirement plan (the Plan).

The Plan is an important part of your overall benefits package. It is also an opportunity to invest in yourself and shape your future. ADP offers flexible account access options that help you stay connected, easily manage your account, and provides an array of educational and financial wellness tools so you can prepare for the future with confidence. The information below outlines what will happen in each part of the transition.

## Actions to consider now:

There will be a period during the transition in which you will not be able to make changes or take eligible distributions from your account. Take some time to review your current retirement account with your provider to determine if you need to make any changes, such as:

- Investment changes
- Deferral rate changes
- If eligible, request a distribution (loan or withdrawal)

## During the transition:

- Any contributions you are making to your retirement plan account will continue
- Any loan repayments you are making will continue
- Your retirement plan account balance will be transferred to ADP Retirement Services

## Actions to consider after the transition:

You will now have full access to your account. A personalized letter will be mailed to you with your Personal Identification Number (PIN) and the Plan's website URL. Be sure to sign into your retirement plan account via the ADP Mobile Solutions App or the website to:

- Validate your account information
- Review and confirm the accuracy of your beneficiary information

We're excited about the upcoming changes and look forward helping you reach your retirement goals. If you have questions or need additional information, please contact your local Human Resources Representative.

## ADP makes it easy to stay retirement ready!

Download the free ADP Mobile Solutions App from the App Stores



Or scan the QR code from your camera or QR code reader:



ADP, LLC owns and operates the ADP.com website and the ADP Mobile Solutions App.

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