

JONALEE ADRIANO
SHIELDS HARPER & CO
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1183607

01/01/2024

GROUP POLICY FOR:

SHIELDS, HARPER & CO.

ALL MEMBERS

Group Voluntary Term Life

Print Date: 01/29/2024

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POLICY RIDER
GROUP INSURANCE

POLICY NO: 1183607

COVERAGE: Life

EMPLOYER: SHIELDS, HARPER & CO.

Effective on the later of the Date of Issue of this Group Policy or March 1, 2005, the following will apply to your Policy:

From time to time The Principal may offer or provide certain employer groups who apply for coverage with The Principal a Financial Services Hotline and Grief Support Services or any other value added service for the employees of that employer group. In addition, The Principal may arrange for third party service providers (i.e., optometrists, health clubs), to provide discounted goods and services to those employer groups who apply for coverage with The Principal or who become insureds/enrollees of The Principal. While The Principal has arranged these goods, services and/or third party provider discounts, the third party service providers are liable to the applicants/insureds/enrollees for the provision of such goods and/or services. The Principal is not responsible for the provision of such goods and/or services nor is it liable for the failure of the provision of the same. Further, The Principal is not liable to the applicants/insureds/enrollees for the negligent provision of such goods and/or services by the third party service providers.

EXCEPT AS SPECIFICALLY DESCRIBED IN THIS RIDER, ALL OTHER BENEFITS AND PROVISIONS WILL BE AS DESCRIBED IN THE GROUP POLICY.



Executive Vice President,
General Counsel and Secretary



Chairman, President and
Chief Executive Officer

PRINCIPAL LIFE INSURANCE COMPANY
DES MOINES, IOWA 50392-0002

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PRINCIPAL LIFE INSURANCE COMPANY
(called The Principal in this Group Policy)
Des Moines, Iowa 50392-0002

This group insurance policy is issued to:

SHIELDS, HARPER & CO.
(called the Policyholder in this Group Policy)

The Date of Issue is January 1, 2024.

In return for the Policyholder's application and payment of all premiums when due, The Principal agrees to provide:

GROUP VOLUNTARY TERM LIFE INSURANCE

MEMBER LIFE INSURANCE

MEMBER ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE

DEPENDENT LIFE INSURANCE

**DEPENDENT SPOUSE OR DOMESTIC PARTNER ACCIDENTAL DEATH AND
DISMEMBERMENT INSURANCE**

subject to the terms and conditions described in this Group Policy.


Executive Vice President,
General Counsel and Secretary


Chairman, President and
Chief Executive Officer

GROUP POLICY NO. GL 1183607
RENEWABLE TERM
CONTRACT STATE OF ISSUE: CALIFORNIA

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PART I - DEFINITIONS

When used in this Group Policy the terms listed below will mean:

Active Work; Actively at Work

A Member will be considered Actively at Work if he or she is able and available for active performance of all of his or her regular duties. Short term absence because of a regularly scheduled day off, holiday, vacation day, jury duty, funeral leave, or personal time off is considered Active Work provided the Member is able and available for active performance of all of his or her regular duties and was working the day immediately prior to the date of his or her absence.

Date of Issue

The date this Group Policy is placed in force: January 1, 2024.

Dependent

- a. A Member's spouse, if that spouse:
 - (1) is legally married to the Member; and
 - (2) is not in the Armed Forces of any country; and
 - (3) is not insured under this Group Policy as a Member.

Whenever the term spouse appears in this Group Policy, this provision also includes a state registered domestic partner.

- b. A Member's Dependent Child (or Children) as defined below.
- c. A Member's Domestic Partner, if the Member and the Domestic Partner complete and submit a Declaration of Domestic Partnership which is approved by The Principal.

Dependent Child; Dependent Children

- a. A Member's natural child or stepchild, if that child is less than 26 years of age.
- b. A Member's foster child, if that child:
 - (1) meets the requirements above; and
 - (2) has been placed with the Member or spouse insured under this Group Policy by an authorized state placement agency or by order of a court; and

- (3) required documentation has been provided and the child is approved in Writing by The Principal as a Dependent Child.
- c. A Member's adopted child, if that child meets the requirements in a. above and the Member:
 - (1) is a party in a law suit in which the Member is seeking the adoption of the child; or
 - (2) has custody of the child under a court order that grants custody of the child to the Member.

An adopted child will be considered a Dependent Child on the earlier of: the date the petition for adoption is filed; or the date of entry of an order granting the adoptive parent custody of the child for the purpose of adoption.

- d. A state registered domestic partner's child who otherwise qualifies under a., b., or c. above or if the Member or state registered domestic partner is the child's guardian by court order.
- e. A Domestic Partner's child who otherwise qualifies under a., b., or c. above or if the Member or Domestic Partner is the child's guardian by court order.

Developmental Disability

A Dependent Child's substantial handicap which:

- a. results from mental retardation, cerebral palsy, epilepsy, or other neurological disorder; and
- b. is diagnosed by a Physician as a permanent or long-term continuing condition.

Domestic Partner (other than state registered domestic partners)

A Member's opposite sex or same sex life partner, provided:

- a. the partner is not in the Armed Forces of any country; and
- b. the partner is not insured under this Group Policy as a Member; and
- c. the partner is at least 18 years of age; and
- d. neither the partner nor the Member is married; and
- e. neither the partner nor the Member has had another Domestic Partner in the 6-month period preceding the date of the Signed Declaration of Domestic Partnership; and
- f. the partner is not a blood relative of the Member; and

- g. the partner and the Member have shared the same residence for at least six consecutive months and continue to do so; and
- h. the partner and the Member are each other's sole life partner and intend to remain so indefinitely; and
- i. the partner and the Member are jointly responsible for each other's financial welfare; and
- j. the partner and the Member are not in their relationship solely for the purpose of obtaining insurance coverage.

Group Policy

The policy of group insurance issued to the Policyholder by The Principal, which describes benefits and provisions for insured Members and Dependents.

Hospital

An institution that is licensed as a Hospital by the proper authority of the state in which it is located, but not including any institution, or part thereof, that is used primarily as a clinic, Skilled Nursing Facility, convalescent home, rest home, home for the aged, nursing home, custodial care facility, or training center.

Insurance Month

Calendar month.

Member

Any PERSON who is a full-time employee of the Policyholder and who regularly works at least 30 hours per week. The employee must be compensated by the Policyholder and either the employer or employee must be able to show taxable income on federal or state tax forms. Work must be at the Policyholder's usual place or places of business, at an alternative worksite at the direction of the Policyholder, or at another place to which the employee must travel to perform his or her regular duties. This excludes any person who is scheduled to work for the Policyholder on a seasonal, temporary, contracted, or part-time basis.

An owner, proprietor, or partner of the Policyholder's business will be deemed to be an eligible employee for purposes of this Group Policy, provided he or she is regularly scheduled to work for the Policyholder at least 30 hours per week and otherwise meets the definition of a Member.

Period of Limited Activity

Any period of time during which a person is:

- a. confined in a Hospital for any cause or confined in a Skilled Nursing Facility; or
- b. Home Confined. "Home Confined" means that, due to sickness or injury, the person is unable to carry on the regular and usual activities of a healthy person of the same age and sex and unable to leave his or her home except to receive medical treatment.

Physical Handicap

A Dependent Child's substantial physical or mental impairment which:

- a. results from injury, accident, congenital defect, or sickness; and
- b. is diagnosed by a Physician as a permanent or long-term dysfunction or malformation of the body.

Physician

- a. A licensed Doctor of Medicine (M.D.) or Osteopathy (D.O.); or
- b. any other licensed health care practitioner that state law requires be recognized as a Physician under this Group Policy.

The term Physician does not include the Member, an employee of the Member, a business or professional partner or associate of the Member, any person who has a financial affiliation or business interest with the Member, anyone related to the Member by blood or marriage, or anyone living in the Member's household.

Policy Anniversary

January 1, 2025 and the same day of each following year.

Policyholder

The entity to whom this Group Policy is issued (see Title Page).

Prior Policy

The Group Voluntary Term Life coverage of either:

- a. the Policyholder; or
- b. a business entity which has been obtained by the Policyholder through a merger or acquisition;

for which this Group Policy is a replacement.

Proof of Good Health

Written evidence that a person is insurable under the underwriting standards of The Principal. This proof must be provided to The Principal.

Qualifying Event

A Qualifying Event for Accelerated Benefits is a medical condition, which would, in the absence of extensive or extraordinary medical treatment; result in a drastically limited life span. Such conditions may include, BUT ARE NOT LIMITED TO, one or more of the following:

- a. coronary artery disease resulting in an acute infarction or requiring surgery;
- b. permanent neurological deficit resulting from cerebral vascular accident;
- c. end stage renal failure; or
- d. acquired immune deficiency syndrome (AIDS).

Scheduled Benefits Summary

The page, which is issued as part of the insured's certificate that contains benefit and other information pertaining to the Member's coverage under this Group Policy.

Signed or Signature

Any symbol or method executed or adopted by a person with the present intention to authenticate a record, and which is on or transmitted by paper or electronic media, and which is consistent with applicable law and is agreed to by The Principal.

Skilled Nursing Facility

An institution (including one providing sub-acute care), or distinct part thereof, that is licensed by the proper authority of the state in which it is located to provide skilled nursing care and that:

- a. is supervised on a full-time basis by a Doctor of Medicine (M.D.) or Doctor of Osteopathy (D.O.) or a licensed registered nurse (R.N.); and
- b. has transfer arrangements with one or more Hospitals, a utilization review plan, and operating policies developed and monitored by a professional group that includes at least one M.D. or D.O.; and

- c. has an existing contract for the services of an M.D. or D.O., maintains daily records on each patient, and is equipped to dispense and administer drugs; and
- d. provides 24-hour nursing care and other medical treatment.

Not included are rest homes, homes for the aged, nursing homes, or places for treatment of mental disease, drug addiction, or alcoholism.

Terminally Ill

A Member will be considered Terminally Ill, for Accelerated Benefits, if he or she has experienced a Qualifying Event and is expected to die within twelve months of the date he or she requests payment of Accelerated Benefits.

Total Disability; Totally Disabled

A Member's inability, due to sickness or injury, to perform the majority of the material duties of any occupation for which he or she is or may reasonably become qualified based on education, training or experience.

Written or Writing

A record which is on or transmitted by paper or electronic media, and which is consistent with applicable law.

PART II - POLICY ADMINISTRATION

Section A - Contract

Article 1 - Entire Contract

This Group Policy, the current Certificate, the attached Policyholder application, and any Member applications make up the entire contract. The Principal is obligated only as provided in this Group Policy and is not bound by any trust or plan to which it is not a signatory party.

Article 2 - Policy Changes

Insurance under this Group Policy runs annually to the Policy Anniversary, unless sooner terminated. No agent, employee, or person other than an officer of The Principal has authority to change this Group Policy, and, to be effective, all such changes must be in Writing and Signed by an officer of The Principal.

The Principal reserves the right to change this Group Policy as follows:

- a. Any or all provisions of this Group Policy may be amended or changed at any time, including retroactive changes, to the extent necessary to meet the requirements of any law or any regulation issued by any governmental agency to which this Group Policy is subject.
- b. Any or all provisions of this Group Policy may be amended or changed at any time when The Principal determines that such amendment is required for consistent application of policy provisions.
- c. By Written agreement between The Principal and the Policyholder, this Group Policy may be amended or changed at any time as to any of its provisions.

Any change to this Group Policy, including, but not limited to, those in regard to coverage, benefits, and participation privileges, may be made without the consent of any Member or Dependent.

Payment of premium beyond the effective date of the change constitutes the Policyholder's consent to the change.

Article 3 - Policyholder Eligibility Requirements

To be an eligible group and to remain an eligible group, the Policyholder must:

- a. be actively engaged in business for profit within the meaning of the Internal Revenue Code, or be established as a legitimate nonprofit corporation within the meaning of the Internal Revenue Code; and
- b. maintain the greater of 20% participation or five participants with respect to eligible employees.

If the number of employees insured under this Group Policy has decreased by more than 15% since the last Policy Anniversary, The Principal may nonrenew this Group Policy as described in this PART II, Section C.

Article 4 - Policy Incontestability

In the absence of fraud, after this Group Policy has been in force two years, The Principal may not contest its validity except for nonpayment of premium.

Article 5 - Individual Incontestability

All statements made by any individual under this Group Policy will be representations and not warranties. In the absence of fraud, these statements may not be used to contest an insured person's insurance unless:

- a. the insured person's insurance has been in force for less than two years during the insured's lifetime; and
- b. the statement is in Written form Signed by the insured person; and
- c. a copy of the form, which contains the statement, is given to the insured or the insured's beneficiary at the time insurance is contested.

However, these provisions will not preclude the assertion at any time of defenses based upon the person's ineligibility for insurance under this Group Policy or upon the provisions of this Group Policy.

In addition, if an individual's age is misstated, The Principal may at any time adjust premium and benefits to reflect the correct age.

Article 6 - Information to be Furnished

The Policyholder must, upon request, give The Principal all information needed to administer this Group Policy. If a clerical error is found in this information, The Principal may at any time adjust premium to reflect the facts. An error will not invalidate insurance that would otherwise be in force. Neither will an error continue insurance that would otherwise be terminated.

The Principal may inspect, at any reasonable time, all Policyholder records, which relate to this Group Policy.

Article 7 - Certificates

The Principal will give the Policyholder Certificates for delivery to insured Members. The delivery of such Certificates will be in either paper or electronic format. The Certificates will be evidence of insurance and will describe the basic features of the coverage. They will not be considered a part of this Group Policy.

Article 8 - Assignments

Members diagnosed with a terminal illness will be allowed to make an assignment for value under this Group Policy and then only if:

- a. the Member's life expectancy is 12 months or less; and
- b. Written proof of the terminal illness is received and approved by The Principal.

Article 9 - Dependent Rights

A Dependent will have no rights under this Group Policy except as set forth in PART III, Section F, Article 2.

Article 10 - Electronic Transactions

Any transaction relating to this Group Policy may be conducted by electronic means if performance of the transaction is consistent with applicable state and federal law.

Any notice required by the provisions of this Group Policy given by electronic means will have the same force and effect as notice given in writing.

Section B - Premiums

Article 1 - Payment Responsibility; Due Dates; Grace Period

The Policyholder is responsible for collection and payment of all premium due while this Group Policy is in force. Payments must be sent to the home office of The Principal in Des Moines, Iowa.

The first premium is due on the Date of Issue of this Group Policy. Each premium thereafter will be due on the first of each Insurance Month. Except for the first premium, a Grace Period of 60 days will be allowed for payment of premium. "Grace Period" means the first 60-day period following a premium due date. The Group Policy will remain in force until the end of the Grace Period, unless the Group Policy has been terminated by notice as described in PART II, Section C. The Policyholder will be liable for payment of the premium for the time this Group Policy remains in force during the Grace Period.

Article 2 - Premium Rates

The premium rate(s) for each Member insured for Life Insurance will be:

a. Member Life Insurance

(Rate for each \$1,000 of
insurance in force)

Smoking Status

(Member Age)	Unismoker
29 and Under	\$0.069
30-34	\$0.076
35-39	\$0.111
40-44	\$0.174
45-49	\$0.285
50-54	\$0.452
55-59	\$0.692
60-64	\$1.062
65-69	\$1.727
70 and over	\$2.881

b. Member Accidental Death and Dismemberment Insurance
\$.025 for each \$1,000 of Member Life Insurance in force.

PART II - POLICY ADMINISTRATION

- c. Dependent Life Insurance - \$10,000
\$2.00 for each Member insured for Dependent Life Insurance for the Member's Dependent Child.

For the Member's Dependent spouse or Domestic Partner:

(Rate for each \$1,000 of
insurance in force)

Smoking Status

(Person's Age)	Unismoker
29 and Under	\$0.069
30-34	\$0.076
35-39	\$0.111
40-44	\$0.174
45-49	\$0.285
50-54	\$0.452
55-59	\$0.692
60-64	\$1.062
65-69	\$1.727
70 and over	\$2.881

- d. Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance
\$.025 for each \$1,000 of Dependent Life Insurance for the Member's Dependent spouse or Domestic Partner in force.

Article 3 - Premium Rate Changes

The Principal may change a premium rate:

- on any premium due date, if the initial premium rate has then been in force 2 year(s) or more and if Written notice is given to the Policyholder at least 31 days before the date of change; or
- on any date the definition of Member or Dependent is changed; and
- on any date the Policyholder's business, as specified on the Policyholder application, is changed; and
- on any date that a schedule of insurance or class of insured Members is changed; and

PART II - POLICY ADMINISTRATION

- e. on any date the premium contribution required of Members is changed; and
- f. on any Policy Anniversary, if the age for then insured Members or Dependent spouse or Domestic Partner has changed since the last Policy Anniversary.

If the Policyholder has other group insurance with The Principal, and if life coverage is initially added on a date other than the Policy Anniversary and it is more than six months before the next Policy Anniversary, The Principal reserves the right to change the premium rate on the next Policy Anniversary. Written notice will be given to the Policyholder at least 31 days before the date of change.

If the Policyholder agrees to participate in the electronic services program of The Principal and, at a later date elects to withdraw from participation, such withdrawal may result in certain administrative fees being charged to the Policyholder.

Article 4 - Premium Amount

The amount of premium to be paid on each due date will be determined in these ways:

- a. **Member Life Insurance**
The total volume of insurance in force for Members in each age bracket will be divided by 1,000. Each result will then be multiplied by the premium rate then in effect for that age bracket.
- b. **Member Accidental Death and Dismemberment Insurance**
The total volume of insurance in force will be divided by 1,000. The result will then be multiplied by the premium rate then in effect.
- c. **Dependent Life Insurance**
The number of Members insured for Dependent Life Insurance for the Member's Dependent Child will be multiplied by the premium rate then in effect.

The total volume of insurance in force for the Member's Dependent spouse or Domestic Partner in each age bracket will be divided by 1,000. Each result will then be multiplied by the premium rate then in effect for that age bracket.
- d. **Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance**
The total volume of insurance in force will be divided by 1,000. The result will then be multiplied by the premium rate then in effect.

To ensure accurate premium calculations, the Policyholder is responsible for reporting to The Principal, the following information during the stated time periods:

PART II - POLICY ADMINISTRATION

- a. Members who are eligible to become insured are to be reported during the month prior to or during the month that coverage becomes effective.
- b. Members whose coverage has terminated are to be reported within a month of the date coverage terminated.
- c. Changes in Member insurance class are to be reported within a month of the date that the change in insurance class took place.

If a Member is added or a present Member's insurance is increased or terminated on other than the first of an Insurance Month, premium for that Member will be adjusted and applied as if the change were to take place on the first of the next following Insurance Month.

Article 5 - Contributions from Members

Members are required to contribute all of the premium for their Member insurance under this Group Policy.

Members are required to contribute all of the premium for their Dependent's insurance under this Group Policy.

Section C - Policy Termination

Article 1 - Failure to Pay Premium

This Group Policy will terminate at the end of the Grace Period if total premium due has not been received by The Principal before the end of the Grace Period. Failure by the Policyholder to pay the premium within the Grace Period will be deemed notice by the Policyholder to The Principal to discontinue this Group Policy at the end of the Grace Period.

Article 2 - Termination Rights of the Policyholder

The Policyholder may terminate this Group Policy effective on the day before any premium due date by giving Written notice to The Principal prior to that premium due date. The Policyholder's issuance of a stop-payment order for any amounts used to pay premiums for the Policyholder's coverage will be considered Written notice from the Policyholder.

Article 3 - Termination Rights of The Principal

The Principal may nonrenew or terminate this Group Policy by giving the Policyholder 31 days advance notice in Writing, if the Policyholder:

- a. ceases to be actively engaged in business for profit within the meaning of the Internal Revenue Code, or be established as a legitimate nonprofit corporation within the meaning of the Internal Revenue Code; or
- b. fails to maintain the participation percentages requirements of PART II, Section A with respect to eligible employees; or
- c. fails to maintain two or more insured employees under this Group Policy; or
- d. fails to pay premium in accordance with the requirements of PART II, Section B; or
- e. has performed an act or practice that constitutes fraud or has made an intentional misrepresentation of material fact under the terms of this Group Policy; or
- f. does not promptly provide The Principal with information that is reasonably required; or
- g. fails to perform any of its obligations that relate to this Group Policy.

The Principal may terminate the Policyholder's coverage on any premium due date if the Policyholder relocates to a state where this Group Policy is not marketed, by giving the Policyholder 31 days advanced notice in Writing.

Article 4 - Policyholder Responsibility to Members

If this Group Policy terminates for any reason, the Policyholder must:

- a. notify each Member of the effective date of the termination; and
- b. refund or otherwise account to each Member all contributions received or withheld from Members for premiums not actually paid to The Principal.

Section D - Policy Renewal

Article 1 - Renewal

Insurance under this Group Policy runs annually to the Policy Anniversary, unless sooner terminated.

While this Group Policy is in force, and subject to the provisions in PART II, Section C, the Policyholder may renew at the applicable premium rates in effect on the Policy Anniversary.

PART III - INDIVIDUAL REQUIREMENTS AND RIGHTS

Section A - Eligibility

Article 1 - Member Life Insurance

A person will be eligible for Member Life Insurance on:

- a. the Date of Issue of this Group Policy, if the person is a Member on that date; or
- b. the first of the Insurance Month next following the date the person completes 30 consecutive days of continuous Active Work with the Policyholder as a Member.

In no circumstance will a person be eligible for Member Life Insurance under this Group Policy if the person is eligible under any other Group Voluntary Term Life Insurance policy underwritten by The Principal.

Article 2 - Member Accidental Death and Dismemberment Insurance

A person will be eligible for Member Accidental Death and Dismemberment Insurance on the latest of:

- a. the date the person is eligible for Member Life Insurance; or
- b. the date the person enters a class for which Member Accidental Death and Dismemberment Insurance is provided under this Group Policy; or
- c. the date Member Accidental Death and Dismemberment Insurance is added to this Group Policy.

Article 3 - Dependent Life Insurance

A person will be eligible for Dependent Life Insurance on the latest of:

- a. the date the person is eligible for Member Life Insurance; or
- b. the date the person first acquires a Dependent; or
- c. the date the person enters a class for which Dependent Life Insurance is provided under this Group Policy; or

- d. the date Dependent Life Insurance is added to this Group Policy.

Article 4 - Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance

A Dependent spouse or Domestic Partner will be eligible for Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance on the latest of:

- a. the date the Dependent spouse or Domestic Partner is eligible for Dependent Life Insurance;
or
- b. the date the Dependent spouse or Domestic Partner enters a class for which Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance is provided under this Group Policy; or
- c. the date Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance is added to this Group Policy.

Section B - Effective Dates

Article 1 - Member Life Insurance

a. Actively at Work

A Member's effective date for Member Life Insurance will be as explained in this article, if the Member is Actively at Work on that date. If the Member is not Actively at Work on the date insurance would otherwise be effective, such insurance will not be in force until the day of return to Active Work.

However, this Actively at Work requirement will be waived for Members who:

- (1) are absent from Active Work because of a regularly scheduled day off, holiday, or vacation day; and
- (2) were Actively at Work on their last scheduled work day before the date of their absence; and
- (3) were capable of Active Work on the day before the scheduled effective date of their insurance or change in their insurance, whichever is applicable.

This Actively at Work requirement may also be waived as described below.

When insurance under this Group Policy replaces coverage under a Prior Policy, the Active Work requirement may be waived for those Members who:

- (1) are eligible and enrolled under this Group Policy on its Date of Issue; and
- (2) were covered under the Prior Policy on the date of its termination.

In no event will the Active Work requirement be waived for those Members who, on the date of termination of the Prior Policy, either:

- (1) had the option, under the terms of the Prior Policy, to convert their coverage under the Prior Policy to an individual policy; or
- (2) were eligible under the terms of the Prior Policy, to have their premiums waived due to Total Disability.

NOTE: When insurance under this Group Policy replaces coverage under a Prior Policy and the Active Work requirement is waived, any benefits payable will be the lesser of the Scheduled Benefit of this Group Policy or the amount that would have been paid by the Prior Policy had it remained in force.

b. Effective Date for Initial Insurance When Proof of Good Health is not Required

- (1) the date the Member is eligible, if the request is made on or before that date; or
- (2) the first of the Insurance Month coinciding with or next following the date of the Member's request, if the request is made within 31 days after the date the Member is eligible.

c. Effective Date for Initial Insurance When Proof of Good Health is Required

- (1) the date insurance would have been effective if Proof of Good Health had not been required; or
- (2) the first of the Insurance Month coinciding with or next following the date Proof of Good Health is approved by The Principal.

- (1) If insurance is requested more than 31 days after the date the Member is eligible including any insurance the Member refuses and later requests.
- (2) If a Member has failed to provide required Proof of Good Health or has been refused insurance under this Group Policy at any prior time.
- (3) If a Member elects to terminate insurance and, more than 31 days later, requests to be insured again.
- (4) To make effective any Scheduled Benefit amounts for the Member that are, initially or through later increases, in excess of:
 - \$150,000 for Members who are under age 70; and
 - \$10,000 for Members who are age 70 or over.
- (5) If less than 20% of the eligible employees participate or less than five Members are insured to make effective any Scheduled Benefit amount for the Member or the Member's Dependents.
- (6) To make effective any request for a Scheduled Benefit amount increase.
- (7) To make effective any Scheduled Benefit amount increase if any previous Scheduled Benefit increase has been declined.

Note: For insurance applied for during the Open Enrollment Period, the above Proof of Good Health requirements will not apply. Refer to d. Proof of Good Health During the Open Enrollment Period in Article 5 below.

e. Effective Date for Benefit Changes Due to Change in Insurance Class

- (1) A change in the Member's Scheduled Benefit amount because of a change in the Member's insurance class for which Proof of Good Health is not required (see b. above) will normally be effective on the first of the Insurance Month coinciding with or next following the date of change. However, if the Member is not Actively at Work on the date a Scheduled Benefit change would otherwise be effective, the Scheduled Benefit change will not be in force until the date the Member returns to Active Work. Any decrease in Scheduled Benefit amounts due to a change in a Member's insurance class will be effective on the date of the change, whether or not the Member is Actively at Work.

Any termination of Scheduled Benefit amounts due to a change in the Member's insurance class will be effective on the date of the change, whether or not the Member is Actively at Work.

- (2) A change in a Member's Scheduled Benefit amount because of a change in the Member's insurance class for which Proof of Good Health is required (see d. above) will be effective on the later of:
 - the date the change would have been effective if Proof of Good Health had not been required; or
 - the first of the Insurance Month coinciding with or next following the date Proof of Good Health is approved by The Principal.

f. Effective Date for Benefit Changes Due to Changes by Policy Amendment

- (1) A change in the Member's Scheduled Benefit amount because of a change in the Schedule of Insurance (as described in PART IV, Section A) by amendment to this Group Policy for which Proof of Good Health is not required (see b. above) will be effective on the date of change. However, if the Member is not Actively at Work on the date an increase in the Scheduled Benefit would otherwise be effective, the Scheduled Benefit in force for the Member before the change will continue to apply to the Member until the day of return to Active Work. When the Member returns to Active Work, the Scheduled Benefit increase will then be in force for the Member. Any decrease in Scheduled Benefit amounts due to a change by amendment to this Group Policy will be effective on the date of the change, whether or not the Member is Actively at Work.

- (2) A change in the Member's Scheduled Benefit amount because of a change in the Schedule of Insurance (as described in PART IV, Section A) by amendment to this Group Policy for which Proof of Good Health is required (see d. above) will be effective on the later of:
 - the date the change would have been effective if Proof of Good Health had not been required; or
 - the first of the Insurance Month coinciding with or next following the date Proof of Good Health is approved by The Principal.

g. Effective Date for Benefit Changes Due to Changes Requested by the Member

- (1) A change in a Member's Scheduled Benefit amount because of a request by the Member for which Proof of Good Health is not required (see b. above) will normally be effective on the first of the Insurance Month coinciding with or next following the date of the request. However, if the Member is not Actively at Work on the date a Scheduled Benefit change would otherwise be effective, the Scheduled Benefit change will not be in force until the date the Member returns to Active Work. Any decrease in Scheduled Benefit amounts due to a request by the Member will be effective on the date of the change, whether or not the Member is Actively at Work.
- (2) A change in a Member's Scheduled Benefit amount because of a request by the Member for which Proof of Good Health is required (see d. above) will be effective on the later of:
 - the date the change would have been effective if Proof of Good Health had not been required; or
 - the first of the Insurance Month coinciding with or next following the date Proof of Good Health is approved by The Principal.

h. Effective Date for Benefit Changes Due to Change in the Member's Family Status

A Member may request an increase in Scheduled Benefits, a decrease in Scheduled Benefits, or the addition of Scheduled Benefits for which he or she was not previously insured if a change in the Member's family status as described below has occurred, provided a request for such increase, decrease, or addition is made in Writing within 31 days after the date of the change in family status:

- (1) marriage, establishment of a state registered domestic partnership, or declaration of a Domestic Partner relationship or divorce, dissolution of a state registered domestic partnership, or termination of a Domestic Partner relationship;
- (2) death of a spouse or Domestic Partner or child;
- (3) birth or adoption of a child;

- f. Any required Proof of Good Health will be with respect to the health of the Member's Dependents.
- g. If Dependent Life Insurance is in force for a Dependent of the Member, a Member will be insured with respect to a new Dependent (other than a newborn child) on the date the new Dependent is acquired, provided the new Dependent is not then confined in a Hospital or Skilled Nursing Facility. Requests for insurance and Proof of Good Health are not required provided The Principal has been notified of the new Dependent within 31 days after the date the Dependent is acquired.
- h. If Dependent Life Insurance is in force for a Dependent of the Member, a newly born child will be covered under this Group Policy from the moment of live birth, provided the child meets the definition of a Dependent Child as defined in PART I.

Article 4 - Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance

Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance will be effective under the same terms as set forth for Dependent Life Insurance in this Section B, Article 3. However, in no event will Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance be in force for a Dependent spouse or Domestic Partner who is not insured for Dependent Life Insurance.

Any change in a Dependent spouse's or Domestic Partner's Scheduled Benefit will be as stated in this Section B, Article 3.

Article 5 - Open Enrollment Period

a. Eligibility

An Open Enrollment Period will be available for any Member or Dependent every year who:

- (1) failed to enroll:
 - during the first period in which he or she was eligible to enroll; or
 - during any previous Open Enrollment Period; or
- (2) is currently enrolled for insurance and wants to change his or her insurance; or
- (3) previously terminated insurance under this Group Policy and wants to re-enroll.

To qualify for enrollment during the Open Enrollment Period, the Member or Dependent must meet the eligibility requirements described in this Group Policy.

b. Enrollment Period

The Open Enrollment Period is the calendar month period immediately prior to the Policy Anniversary date or another period of time requested by the Policyholder and accepted by The Principal.

c. Effective Dates

The effective date for any such individual requesting insurance during the Open Enrollment Period for which Proof of Good Health is not required (see d. below) will be the date of completion of the Open Enrollment Period.

The effective date for any such individual requesting insurance during the Open Enrollment Period for which Proof of Good Health is required (see d. below) will be the later of:

- (1) the date of completion of the Open Enrollment Period; or
- (2) the date Proof of Good Health is approved by The Principal.

d. Proof of Good Health During the Open Enrollment Period

Proof of Good Health for Member or Dependent insurance purchased during the Open Enrollment Period will be required to make effective any Scheduled Benefit increase above two benefit increments.

Section C - Individual Terminations

Article 1 - Member Life Insurance

A Member's insurance under this Group Policy will terminate on the earliest of:

- a. the date this Group Policy is terminated; or
- b. the end of the Insurance Month for which the last premium is paid for the Member's insurance; or
- c. the end of any Insurance Month, if requested by the Member before that date; or
- d. the end of the Insurance Month in which the Member ceases to be a Member as defined in PART I; or
- e. the end of the Insurance Month in which the Member ceases to be in a class for which Member Life Insurance is provided; or
- f. the date the Member retires; or
- g. the end of the Insurance Month in which the Member ceases Active Work.

Article 2 - Member Accidental Death and Dismemberment Insurance

A Member's Accidental Death and Dismemberment Insurance under this Group Policy will terminate on the earliest of:

- a. the date his or her Member Life Insurance ceases; or
- b. the date Member Accidental Death and Dismemberment Insurance is removed from this Group Policy; or
- c. the end of the Insurance Month for which the last premium is paid for the Member's Accidental Death and Dismemberment Insurance; or
- d. the end of any Insurance Month, if requested by the Member before that date; or
- e. the end of the Insurance Month in which the Member ceases to be in a class for which Member Accidental Death and Dismemberment Insurance is provided; or
- f. the date the Member retires.

Article 3 - Dependent Life Insurance

A Member's insurance under this Group Policy for a Dependent will terminate on the earliest of:

- a. the date his or her Member Life Insurance ceases; or
- b. the date Dependent Life Insurance is removed from this Group Policy; or
- c. the end of the Insurance Month for which the last premium is paid for the Member's Dependent Life Insurance; or
- d. the end of any Insurance Month, if requested by the Member before that date; or
- e. the end of the Insurance Month in which the Member ceases to be in a class for which Dependent Life Insurance is provided; or
- f. for a Dependent spouse or Domestic Partner, on the last day of the Insurance Month in which that Dependent spouse or Domestic Partner ceases to be a Dependent as defined in PART I; or
- g. for each Dependent Child, on the last day of the Insurance Month in which that Dependent Child ceases to be a Dependent as defined in PART I; or
- h. for a Dependent spouse or Domestic Partner or each Dependent Child, on the date the Member retires; or
- i. the date the Member dies.

Article 4 - Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance

A Member's insurance under this Group Policy for a Dependent spouse or Domestic Partner will terminate on the earliest of:

- a. the date his or her Member Life Insurance ceases; or
- b. the date Dependent Life Insurance for the Member's Dependent spouse or Domestic Partner ceases; or
- c. the date Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance is removed from this Group Policy; or

- d. the end of the Insurance Month for which the last premium is paid for the Member's Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance; or
- e. the end of any Insurance Month, if requested by the Member before that date; or
- f. the end of the Insurance Month in which the Member ceases to be in a class for which Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance is provided; or
- g. for a Dependent spouse or Domestic Partner, on the last day of the Insurance Month in which that Dependent spouse or Domestic Partner ceases to be a Dependent as defined in PART I; or
- h. for a Dependent spouse or Domestic Partner, on the date the Member retires.

Article 5 - Termination for Fraud

The Principal may at any time terminate a Member's or Dependent's eligibility under the Group Policy:

- a. in Writing and with 31-day notice, if the individual submits any claim that contains false or fraudulent elements under state or federal law; or
- b. in Writing and with 31-day notice, upon finding in a civil or criminal case that a Member or Dependent has submitted claims that contain false or fraudulent elements under state or federal law; or
- c. in Writing and with 31-day notice, when a Member or Dependent has submitted a claim which, in good faith judgement and investigation, a Member or Dependent knew or should have known, contains false or fraudulent elements under state or federal law.

Article 6 - Coverage While Outside of the United States

If a Member or Dependent is temporarily outside the United States, the Member or Dependent may choose to continue his or her insurance, subject to premium payment for a period of six months or less for one of the following reasons:

- a. travel; or
- b. a business assignment; or

- c. full-time student status, provided the Member or Dependent is either:
 - (1) enrolled and attending an accredited school in a foreign country; or
 - (2) is participating in an academic program in a foreign country, for which the institution of higher learning at which the student is enrolled in the U.S. grants academic credit;

If a Member or Dependent are outside the United States for any other reason than those listed above, coverage for the person concerned will automatically terminate.

Section D - Continuation

Article 1 - Member Life Insurance

a. Sickness or Injury (Other than Total Disability)

If Active Work ends because a Member is sick or injured but not Totally Disabled, insurance for that Member may be continued until the earlier of:

- (1) the date insurance would otherwise cease as provided in PART III, Section C; or
- (2) the end of the Insurance Month in which the Member recovers.

b. Layoff or Approved Leave of Absence

If Active Work ends because a Member is on layoff or approved leave of absence, insurance for that Member may be continued until the earliest of:

- (1) the date insurance would otherwise cease as provided in PART III, Section C, Article 1 a. through h.; or
- (2) the end of the Insurance Month in which the layoff or approved leave of absence ends; or
- (3) the date the Member becomes eligible for any other group life coverage; or
- (4) the date one month after the end of the Insurance Month in which Active Work ends.

In addition, a longer continuation period will be allowed for an approved leave of absence taken in accordance with the provisions of the state law regarding family leave.

c. Family and Medical Leave Act (FMLA)

If a Member ceases Active Work due to an approved leave of absence under FMLA, the Policyholder may choose to continue the Member's insurance, subject to premium payment.

A Member may qualify to have his or her insurance continued under one or more of the continuation provisions described in a., b., and c. above. If a Member qualifies for continuation under more than one provision, the longest period of continuation will be applied, and all periods of continuation will run concurrently.

Article 2 - Dependent Insurance - Developmentally Disabled or Physically Handicapped Children

a. Qualification

Section E - Reinstatement

Article 1 - Reinstatement

A Member's terminated insurance will be reinstated if:

- a. insurance ceased because of layoff or approved leave of absence; and
- b. the Member returns to Active Work for the Policyholder within six months of the date insurance ceased.

The Member's reinstated insurance will be in force on the date of return to work. However, the Actively at Work and Period of Limited Activity provisions discussed in PART III, Section B, will apply. Also, Proof of Good Health will be required to place in force any Scheduled Benefit that would have been subject to Proof of Good Health had the Member remained continuously insured.

Only the period of time during which a Member is actually insured will be included in determining the length of his or her continuous coverage under this Group Policy. For this purpose the period of time during which a reinstated Member's insurance was not in force:

- a. will not be considered an interruption of continuous coverage; and
- b. will not be used to satisfy any provision of this Group Policy which pertains to a period of continuous coverage.

In addition, a longer reinstatement period will be allowed for an approved leave of absence taken in accordance with the provisions of the state law regarding family leave.

In addition, a longer reinstatement period may be allowed for an approved leave of absence taken in accordance with the provisions of the federal law regarding the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA).

Article 2 - Federal Required Family and Medical Leave Act (FMLA)

A Member's terminated insurance may be reinstated in accordance with the provisions of the Federal Family and Medical Leave Act (FMLA), subject to the Actively at Work and Period of Limited Activity provision discussed in PART III, Section B.

Article 3 - Reinstatement of Coverage for a Member or Dependent When Coverage Ends due to Living Outside of the United States

- a. the Member or Dependent return to the United States within six months of the date on which coverage terminated because the person is outside of the United States; and
- b. in the case of a Member, the Member returns to Active Work in the United States for the Policyholder for a period of at least 30 consecutive days. The Member will be eligible for coverage on the day immediately following completion of the 30 consecutive days of Active Work; and
- c. in the case of the Dependent, he or she remains in the United States for 30 consecutive days. If the Dependent does so, he or she will be eligible for reinstatement of coverage on the day after completion of the 30 consecutive days of residence.

PART III - INDIVIDUAL REQUIREMENTS AND RIGHTS
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Section F - Individual Purchase Rights

Article 1 - Member Life Insurance

a. Individual Policy

If a Member qualifies and makes timely application, he or she may convert the group coverage by purchasing an individual policy of life insurance under these terms:

- (1) The Member will not be required to submit Proof of Good Health.
- (2) The policy will be for life insurance only. No disability or other benefits will be included.
- (3) The policy will be on one of the forms, other than term insurance, then issued by The Principal to persons in the risk class to which the Member belongs on the individual policy's effective date.
- (4) Premium will be based on the Member's age and the standard rate of The Principal for the policy form to be issued.

b. Purchase Qualification

A Member will qualify for individual purchase if insurance under this Group Policy terminates and:

- (1) the Member's total Life Insurance, or any portion of it, terminates because he or she ends Active Work or ceases to be in a class eligible for insurance; or
- (2) after the Member has been continuously insured under this Group Policy for at least five years, his or her total Member Life Insurance terminates because this Group Policy terminates or is amended to exclude the Member's insurance class; or
- (3) the Member's Coverage During Disability as described in PART IV, Section A, ceases because Total Disability ends and he or she does not return to Active Work within 31 days; or
- (4) on the date the Group Policy terminates, the Member is Totally Disabled and insured on that date and the Total Disability began when he or she was age 60 or older and while insured under this Group Policy; or
- (5) the Member's Accelerated Benefits Premium Waiver Period as described in PART IV, Section A, ceases and he or she does not qualify for Coverage During Disability.

c. Application/Effective Date

Notice of the individual purchase right must be given to the Member by the Policyholder before insurance under this Group Policy terminates, or as soon as reasonably possible thereafter.

PART III - INDIVIDUAL REQUIREMENTS AND RIGHTS

A Member must apply for individual purchase and the first premium for the individual policy must be paid to The Principal within 31 days after the date Member Life Insurance or Coverage During Disability terminates under this Group Policy.

Any individual policy issued will then be in force on the 32nd day after such termination date.

d. Individual Policy Amount

The amount of insurance that may be purchased may vary:

- (1) If termination is as described in b. (1) above, the maximum amount will be the Member Life Insurance benefit in force on the date of termination or the portion of Member Life Insurance that has terminated, less any individual policy amount purchased earlier under this Article 1, and less any Accelerated Benefit payment as described in PART IV, Section A, Article 7.
- (2) If termination is as described in b. (2) above, the maximum amount will be the lesser of:
 - \$10,000; or
 - the Member Life Insurance benefit in force on the date of termination, less any Accelerated Benefit payment as described in PART IV, Section A, Article 7 and less the amount for which the Member becomes eligible under any group policy within 31 days.
- (3) If termination is as described in b. (3) above, the maximum amount will be the Coverage During Disability benefit in force on the date Total Disability ceases, less any individual policy amount purchased earlier under this Article 1, and less any Accelerated Benefit payment as described in PART IV, Section A, Article 7.
- (4) If termination is as described in b. (4) above, the maximum amount will be the Member Life Insurance benefit in force on the date the Member ceases Active Work, less any individual policy amount purchased earlier under this Article 1, and less any Accelerated Benefit payment as described in PART IV, Section A, Article 7.
- (5) If termination is as described in b. (5) above, the maximum amount will be the Member Life Insurance benefit in force on the date the Member ceases Active Work, less any individual policy amount purchased earlier under this Article 1, and less any Accelerated Benefit payment as described in PART IV, Section A, Article 7.

Article 2 - Dependent Life Insurance

a. Individual Policy

If a Dependent qualifies and makes timely application, he or she may purchase an individual policy of life insurance under these terms:

- (1) The Dependent will not be required to submit Proof of Good Health.
- (2) The policy will be for life insurance only. No disability or other benefits will be included.
- (3) The policy will be on one of the forms, other than term insurance, then issued by The Principal to persons in the risk class to which the Dependent belongs on the individual policy's effective date.
- (4) Premium will be based on the Dependent's age and the standard rate of The Principal for the policy form to be issued.

b. Purchase Qualification

A Dependent will qualify for individual purchase if:

- (1) Dependent Life Insurance, or any portion of it, terminates because he or she ceases to be a Dependent as defined in PART I; or because the Member dies, ends Active Work, or ceases to be in a class eligible for such insurance; or
- (2) the Dependent spouse's or Domestic Partner's Dependent Life Insurance terminates as described in PART III, Section C; or
- (3) the Dependent spouse's or Domestic Partner's Dependent Life Insurance terminates because of divorce, separation, termination of a state registered domestic partnership or termination of a Domestic Partner relationship from the Member; or
- (4) after the Dependent has been continuously insured for Dependent Life Insurance for at least five years, such insurance terminates because the Group Policy terminates, or is amended to eliminate Dependent Life Insurance, or the Member's insurance class; or
- (5) the Dependent's Life Insurance terminates because the Member's Coverage During Disability as described in PART IV, Section A, ceases because Total Disability ends and the Member does not return to Active Work within 31 days; or
- (6) the Dependent's Life Insurance terminates because the Member's Accelerated Benefits Premium Waiver Period as described in PART IV, Section A, ceases and the Member does not qualify for Coverage During Disability.

c. Application/Effective Date

Notice of the individual purchase right must be given to the Member by the Policyholder before insurance under this Group Policy terminates, or as soon as reasonably possible thereafter.

A Dependent must apply for individual purchase and the first premium for the individual policy must be paid to The Principal within 31 days after the date Dependent Life Insurance for the Dependent terminates under this Group Policy.

Any individual policy issued will then be in force on the 32nd day following such termination date.

d. Individual Policy Amount

The amount of insurance that a Dependent may purchase may vary:

- (1) If termination is as described in b. (1) above, the maximum amount will be the Dependent Life Insurance benefit in force for the Dependent on the date of termination or the portion of Dependent Life Insurance that has terminated, less any individual policy amount purchased earlier under this Article 2.
- (2) If termination is as described in b. (2), b. (3) or b. (5) or b. (6) above, the maximum amount will be the Dependent Life Insurance benefit in force for the Dependent on the date of termination, less any individual policy amount purchased earlier under this Article 2.
- (3) If termination is as described in b. (4) above, the maximum amount will be the lesser of:
 - \$10,000; or
 - the Dependent Life Insurance benefit in force for the Dependent on the date of termination, less the amount for which the Dependent becomes eligible under any group policy within 31 days.

Section G - Portability

Article 1 - Portability of Insurance

When insurance would otherwise end under this Group Policy as described in Article 2 below, the Member may be eligible to continue insurance under a Group Life Portability Insurance Policy underwritten by The Principal. The Group Life Portability Insurance Policy will contain provisions that differ from this Group Policy. A Member electing insurance under this option will receive a certificate outlining the Group Life Portability Insurance Policy provisions.

NOTE: A Member or Dependent may elect to purchase an individual policy of life insurance (see Individual Purchase Rights as described in PART III, Section F) in place of this portability option.

Article 2 - Member Life and Member Accidental Death and Dismemberment Insurance and Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance

a. Eligibility

If Member Life and Member Accidental Death and Dismemberment Insurance and Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance under this Group Policy ends because the Member ceases to meet the definition of a Member, he or she may be eligible to continue such insurance under the Group Life Portability Insurance Policy without submitting Proof of Good Health.

In order to continue insurance under the Group Life Portability Insurance Policy:

- (1) for Member Life and Member Accidental Death and Dismemberment Insurance, the Member must be less than age 70; and
- (2) for Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance, the Dependent spouse or Domestic Partner must be less than age 70; and
- (3) for a Dependent Child, Member Life Insurance must be continued.

Insurance may not be continued under the Group Life Portability Insurance Policy if:

- (1) the Member's coverage is continued under Coverage During Disability provisions described in PART IV, Section A of this Group Policy; or
- (2) the Member has received a benefit under Accelerated Benefits provisions described in PART IV, Section A of this Group Policy; or
- (3) insurance under this Group Policy ends because this Group Policy terminates, and is replaced by another group voluntary policy; or

- (4) the Member or Dependent spouse or Domestic Partner has exercised his or her Individual Purchase Rights described in PART III, Section F of this Group Policy; or
- (5) the Dependent spouse or Domestic Partner ceased to be a Dependent as defined in PART I; or
- (6) the Member dies.

b. Amount of Insurance

The insurance amount that is available for continuation will be the Member Life and Member Accidental Death and Dismemberment Insurance and Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance Scheduled Benefit amount (or approved amount, if applicable) in force on the date insurance terminates under this Group Policy.

c. Termination of Ported Insurance

Ported insurance under the Group Life Portability Insurance Policy will terminate on the earliest of:

- (1) the date ending the period for which the last premium is paid; or
- (2) for Member insurance, the May 1 next following the Member's 70th birthday; or
- (3) for Dependent insurance for the Member's Dependent spouse or Domestic Partner, the May 1 next following the Dependent spouse's or Domestic Partner's 70th birthday; or
- (4) for Dependent insurance, the date the insured person no longer qualifies as the Member's Dependent, due to divorce, termination of a state registered domestic partnership or termination of a Domestic Partner relationship or the Member's death; or
- (5) for Dependent insurance for a Dependent Child, the date the child no longer meets the definition of a Dependent Child; or
- (6) for Dependent insurance for a Dependent Child, the date Member Life Insurance ceases.

NOTE: When insurance under the Group Life Portability Insurance ends, the Member or Dependent may qualify and elect to purchase an individual policy of life insurance.

Article 3 - Application/Effective Date

Notice of the Portability option must be given to the Member by the Policyholder before insurance under this Group Policy terminates, or as soon as reasonably possible thereafter.

When notice of eligibility to continue insurance under the Group Life Portability Insurance Policy is not provided to The Principal following the termination of insurance under this Group Policy, a Member must apply for insurance and pay the first premium within 60 days of his or her termination date. Any continued coverage under the Portability option will be in force on the day following termination of insurance under this Group Policy.

Payment of premium constitutes the Member's consent to port his or her coverage.

PART IV - BENEFITS

Section A - Member Life Insurance

Article 1 - Schedule of Insurance

Subject to the Effective Date provisions of PART III, Section B, and the qualifying provisions of this Section A, the specific Scheduled Benefit for an insured Member will be shown on the Member's Scheduled Benefits Summary and is based on his or her class:

Class	*Scheduled Benefit
ALL MEMBERS	An amount in increments of \$10,000 as applied for by the Member and approved by The Principal. A Member's Scheduled Benefit amount will not exceed \$500,000 or be less than \$10,000, subject to the provisions below.

However, if a Member has received any payments under the Accelerated Benefits provision as described in Section A, Article 7, the Scheduled Benefit will be reduced by the amount of such payment.

*The Scheduled Benefit is subject to the Proof of Good Health requirements as shown in PART III, Section B, Article 1. Because of the Proof of Good Health requirements, the amount of insurance approved by The Principal may be different than the Scheduled Benefit. If the approved amount of insurance is different than the Scheduled Benefit, the approved amount will apply.

For the age(s) shown below, the amount of a Member's insurance will be the percentage of the Scheduled Benefit (or approved amount, if applicable) as shown below.

Age	% of Scheduled Benefit (or approved amount, whichever applies)
Age 65 but less than age 70	65%
Age 70 and Over	50%

Article 2 - Death Benefits Payable

If a Member dies while insured for Member Life Insurance under this Group Policy, The Principal will pay his or her beneficiary the Scheduled Benefit (or approved amount, if applicable) in force on the date of death, less any unpaid premium and less any Accelerated Benefit payment as described in PART IV of this Section A, Article 7. However, if a beneficiary is suspected or charged with the Member's death, the Death Benefits Payable may be withheld until additional information has been received or the trial has been held.

If a Member who was insured dies within the 31-day individual purchase period described in PART III, Section F, The Principal will pay his or her beneficiary the individual policy amount, if any, the Member had the right to purchase.

If a Member who was insured dies within the 60-day portability option period described in PART III, Section G, The Principal will pay his or her beneficiary the Scheduled Benefit amount (or approved amount, if applicable) in force, if any, the Member had the right to continue.

No payment will be made before The Principal receives Written proof of the Member's death.

If a Member dies by suicide within 24 months after the initial coverage effective date of his or her Member Life Insurance, The Principal will pay his or her beneficiary the amount of any premium paid by the Member to The Principal during the period of time his or her insurance was in force in lieu of the Scheduled Benefit (or approved amount, if applicable) in force on the date of death. If a Member who was insured for at least 24 months after the initial coverage effective date dies by suicide within 24 months after an increase in the Scheduled Benefit amount (or approved amount, if applicable), The Principal will pay his or her beneficiary the Scheduled Benefit amount in force immediately prior to the increase plus the amount of any premium paid by the Member to The Principal on such increase in lieu of the Scheduled Benefit (or approved amount, if applicable), in force on the date of death. Any such payment will discharge The Principal to the full extent of such payment.

Article 3 - Beneficiary

A beneficiary should be named at the time a Member applies or enrolls under this Group Policy. A Member may name or later change a named beneficiary by sending a Written request to The Principal or the Policyholder. A change will not be effective until recorded by The Principal or the Policyholder. Once recorded, the change will apply as of the date the request was Signed. If The Principal properly pays any benefit before a change request is received, that payment may not be contested. Further:

- a. The naming of a new beneficiary in an application for individual purchase under PART III, Section F, Article 1, will be treated as a beneficiary change request under this Group Policy.
- b. If a Member's terminated insurance is reinstated, his or her beneficiary will be as recorded on the date of termination.

PART IV - BENEFITS

Article 4 - Facility of Payment

If any of the below occur, benefits will be paid as stated. All such payments will discharge The Principal to the full extent of those payments.

- a. If a beneficiary is found guilty of the Member's death, such beneficiary may be disqualified from receiving any benefit due. Payment may then be made to any contingent beneficiary or to the executor or administrator of the Member's estate.
- b. Any benefit due a beneficiary who dies before the Member's death will be paid in equal shares to the Member's surviving beneficiaries.
- c. If a beneficiary dies at the same time or within 15 days after the Member dies, but before The Principal receives Written proof of the Member's death, payment will be made as if the Member survived the beneficiary.
- d. If no beneficiary survives the Member or if the Member has not named a beneficiary, payment will be made in the following order of precedence as numbered:
 - (1) to the Member's spouse or Domestic Partner;
 - (2) to the Member's children born to or legally adopted by the Member;
 - (3) to the Member's parents;
 - (4) to the Member's brothers and sisters; or
 - (5) if none of the above, to the executor or administrator of the Member's estate.
- e. If The Principal believes a person is not legally able to give a valid receipt for a payment, and no guardian has been appointed, The Principal may pay whoever has assumed the care and support of the person.

Article 5 - Settlement of Proceeds

When The Principal receives Written proof of the Member's death, the Scheduled Benefit (or approved amount, if applicable) in force for the Member, less any unpaid premium, and less any Accelerated Benefit payment as described in PART IV of this Section A, Article 7 will be paid in a single lump sum. If requested, The Principal may consider other payment options.

Payment of benefits will be subject to the Beneficiary and Facility of Payment provisions of this PART IV, Section A.

Article 6 - Member Life Insurance - Coverage During Disability

PART IV - BENEFITS

A Member may be eligible to continue his or her Member Life and Member Accidental Death and Dismemberment Insurance and Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance coverage during the Member's Total Disability. This Coverage During Disability provision does not apply to a Member who has continued coverage, as described in PART III, Section G, of this Group Policy.

a. Coverage Qualification

To be qualified for Coverage During Disability, a Member must:

- (1) become Totally Disabled while insured for Member Life Insurance; and
- (2) become Totally Disabled prior to the attainment of age 60; and
- (3) remain Totally Disabled continuously; and
- (4) be under the regular care and attendance of a Physician; and
- (5) send proof of Total Disability to The Principal when required; and
- (6) submit to medical examinations or evaluations when required; and
- (7) return to The Principal, without claim, any individual policy issued under his or her Individual Purchase Rights as described in PART III, Section F, Article 1. Upon return of such policy, The Principal will refund premiums paid, less dividends and less any outstanding policy loan balance.

b. Proof of Total Disability

Written proof of Total Disability must be sent to The Principal within one year of the date Total Disability begins. Further proof that Total Disability has not ended must be sent when The Principal requires. After Total Disability has continued for two years from the date the first proof is received, The Principal may not ask for further proof more than once each year.

If the Member dies while Totally Disabled, final proof that Total Disability continued to the date of death must be sent to The Principal. If death occurs within one year of the start of Total Disability, but before The Principal has received first proof, then final proof must be sent within one year of the date Total Disability began.

c. Medical Examinations and Evaluations

The Principal has the right to require that a Totally Disabled Member undergo medical evaluations, functional capacity evaluations, vocational evaluations, and/or psychiatric evaluations during the course of a claim. The examinations or evaluations will be performed by a Physician or evaluator The Principal chooses as appropriate for the condition and will be conducted at the time, place and frequency The Principal reasonably requires.

The Principal will pay for these examinations and evaluations and will choose the Physician or evaluator to perform them. Failure to attend a medical examination or cooperate with the Physician may be cause for denial of the Member's benefits. Failure to attend an evaluation or to cooperate with the evaluator may also be cause for denial of the Member's benefits. If the Member fails to attend an examination or an evaluation, any charges incurred for not attending an appointment as scheduled may be his or her responsibility.

d. Effective Dates and Premium Waiver

Coverage During Disability will be effective for a qualified Member on the earlier of:

- (1) the date nine months after the date the Member becomes Totally Disabled; or
- (2) the date the Member dies.

Premium will not be charged for Member Life and Member Accidental Death and Dismemberment Insurance and Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance while the Member's Coverage During Disability is in force.

e. Benefits Payable

If death occurs while Coverage During Disability is in force, The Principal will pay the Member's beneficiary the Member Life Insurance benefit amount that would have been paid had the Member remained insured under the Schedule of Insurance in force on the date Total Disability began.

Such benefit shall be subject to any reduction provided under the Schedule of Insurance.

However, NO BENEFIT WILL BE PAID if Written proof of Total Disability is not sent to The Principal within one year of the date Total Disability began. Failure to give Written proof within the time specified will not invalidate or reduce any claim if Written proof is given as soon as reasonably possible. Further, if a death benefit is paid under this section of the Group Policy, it will be in place of all other Member Life Insurance benefits provided under this Group Policy.

f. Termination

Coverage During Disability will cease on the earliest of:

- (1) the date the Member's Total Disability ends; or
- (2) the date the Member fails to send The Principal any required proof of Total Disability;
or
- (3) the date the Member ceases to be under the regular care and attendance of a Physician;
or

- (4) the date the Member fails to submit to a required medical examination or evaluation;
or
- (5) the date the Member attains age 65.

g. Limitations

No benefits will be paid for any disability that:

- (1) results from willful self-injury or self-destruction, while sane or insane; or
- (2) results from war or act of war; or
- (3) results from voluntary participation in an assault, felony, criminal activity, insurrection, or riot.

Article 7 - Accelerated Benefits

a. Accelerated Benefits Qualification

To be qualified for an Accelerated Benefit payment, a Member must:

- (1) be Terminally Ill and insured for a Member Life Insurance benefit of at least \$10,000;
and
- (2) send a request for Accelerated Benefit payment to The Principal; and
- (3) provide proof that he or she is Terminally Ill; and
- (4) provide a release from the assignee, if his or her Member Life Insurance Benefit has been assigned.

b. Proof of Terminal Illness

Proof that a Member is Terminally Ill will consist of:

- (1) a statement from the Member's Physician; and
- (2) any other medical information that The Principal believes necessary to confirm the Member's status.

c. Benefit Payable

The Principal will pay a Member who is qualified for Accelerated Benefits whatever amount he or she requests; except that:

- (1) only one Accelerated Benefit payment will be made during the Member's lifetime; and
- (2) the amount requested must be at least \$5,000; and
- (3) in no event will payment exceed the lesser of:

- 75% of the Member Life Insurance benefit in force on the date of the request; or
- \$250,000.

The Accelerated Benefit payment will be made in a lump sum.

d. Effect on Member Life Insurance Benefits

If an Accelerated Benefit is paid, the Member Life Insurance Benefit otherwise payable upon the Member's death will be reduced by any Accelerated Benefit payment.

e. Premium Waiver Period

A premium waiver period will be established on the date The Principal pays an Accelerated Benefit to a Member. This period will end on the earlier of the Member's death or the date two years after the date of the Accelerated Benefit.

During a premium waiver period:

- (1) there will be no Member Life and Member Accidental Death and Dismemberment Insurance and Dependent Life and Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance premium charge for the Member; and
- (2) Member Life Insurance will not be terminated if the Member ceases Active Work because of his or her Terminal Illness.

Section B - Member Accidental Death and Dismemberment Insurance

Article 1 - Schedule of Insurance

Subject to the Effective Date provisions of PART III, Section B, and the qualifying provisions of this Section B, the specific Scheduled Benefit for an insured Member will be shown on the Member's Scheduled Benefits Summary and is based on his or her class:

Class	*Scheduled Benefit
ALL MEMBERS	An amount in increments of \$10,000 as applied for by the Member and approved by The Principal. A Member's Scheduled Benefit amount will not exceed \$500,000 or be less than \$10,000, subject to the provisions below.

*The Scheduled Benefit is subject to the Proof of Good Health requirements as shown in PART III, Section B, Article 1. Because of the Proof of Good Health requirements, the amount of insurance approved by The Principal may be different than the Scheduled Benefit. If the approved amount of insurance is different than the Scheduled Benefit, the approved amount will apply.

For the age(s) shown below, the amount of a Member's insurance will be the percentage of the Scheduled Benefit (or approved amount, if applicable) as shown below.

Age	% of Scheduled Benefit (or approved amount, whichever applies)
Age 65 but less than age 70	65%
Age 70 and Over	50%

Article 2 - Benefit Qualification

To qualify for benefit payment, all of the following must occur:

- a. the Member must be injured while insured for Member Accidental Death and Dismemberment Insurance under this Group Policy; and
- b. the injury must be through accidental means; and
- c. the injury must be the direct and sole cause of a loss listed in this Section B, Article 3; and

- d. the loss must occur within 365 days of the injury; and
- e. the limitations listed in this Section B, Article 4, must not apply; and
- f. claim requirements listed in PART IV, Section D, must be satisfied; and
- g. all medical evidence must be provided to The Principal.

Article 3 - Benefits Payable

If all of the benefit qualifications are met, The Principal will pay:

- a. 100% of the Scheduled Benefit (or approved amount, if applicable) in force for loss of life;
or
- b. 50% of the Scheduled Benefit (or approved amount, if applicable) in force if one hand is severed at or above the wrist; or
- c. 25% of the Scheduled Benefit (or approved amount, if applicable) in force for loss of thumb and index finger on the same hand; or
- d. 50% of the Scheduled Benefit (or approved amount, if applicable) in force if one foot is severed at or above the ankle; or
- e. 50% of the Scheduled Benefit (or approved amount, if applicable) in force if the sight of one eye is permanently lost (For this purpose, vision not correctable to better than 20/200 will be considered loss of sight.); or
- f. 100% of the Scheduled Benefit (or approved amount, if applicable) in force for more than one of the losses listed in b., d., or e. above.

Total payment for all losses under this Article 3 that result from the same accident will not exceed the Scheduled Benefit (or approved amount, if applicable). Payment for loss of life will be to the beneficiary named for Member Life Insurance. Payment will be subject to the Beneficiary, Facility of Payment and Settlement of Proceeds provisions of PART IV, Section A. Payment for any other loss will be to the Member.

Article 4 - Limitations

Payment will not be made for any loss to which a contributing cause is:

- a. willful self-injury or self-destruction, while sane or insane; or

- b. disease, medical or surgical treatment of disease, or complications following the surgical treatment of disease; or
- c. voluntary participation in an assault, felony, criminal activity, insurrection, or riot; or
- d. participation in flying, ballooning, parachuting, parasailing, bungee jumping or other aeronautic activities, except as a passenger on a commercial aircraft or as a passenger in a Policyholder-owned or leased aircraft on company business; or
- e. duty as a member of a military organization; or
- f. war or act of war; or
- g. the use of alcohol if, at the time of the injury, the Member's alcohol concentration exceeds the legal limit allowed by the jurisdiction where the injury occurs; or
- h. the operation by the Member of a motor vehicle or motor boat if, at the time of the injury, the Member's alcohol concentration exceeds the legal limit allowed by the jurisdiction where the injury occurs; or
- i. the use of any drug, narcotic, or hallucinogen not prescribed for the Member by a licensed Physician.

Section C - Dependent Life Insurance

Article 1 - Schedule of Insurance

Subject to the Effective Date provisions of PART III, Section B, the specific Scheduled Benefit for an insured Dependent will be shown on the Scheduled Benefits Summary and will be based on the status of the Dependent:

Class

ALL MEMBERS

Dependent

*Scheduled Benefit

spouse or Domestic Partner

An amount in increments of \$5,000 as applied for by the Member and approved by The Principal. A Dependent spouse's or Domestic Partner's Scheduled Benefit amount will not exceed \$150,000 or be less than \$5,000, subject to the provisions below.

Dependent Children (age at death)

Live birth but less than 14 days old

\$1,000

14 days and older

\$10,000

*The Scheduled Benefit is subject to the Proof of Good Health requirements as shown in PART III, Section B, Article 1. Because of the Proof of Good Health requirements, the amount of insurance approved by The Principal may be different than the Scheduled Benefit. If the approved amount of insurance is different than the Scheduled Benefit, the approved amount will apply.

For the age(s) shown below, the amount of a Member's Dependent spouse's or Domestic Partner's insurance will be the percentage of the Scheduled Benefit (or approved amount, if applicable) as shown below.

Age

% of Scheduled Benefit (or approved amount, whichever applies)

Age 65 but less than age 70

65%

Age 70 and Over

50%

PART IV - BENEFITS

In no event will a Dependent's Scheduled Benefit be more than 100% of the Member's Scheduled Benefit amount. If a Member elects a Dependent Life benefit in excess of 100% of the Member's Scheduled Benefit amount, the Dependent will be given the highest amount available, not to exceed 100%.

Article 2 - Death Benefits Payable

If a Dependent dies while insured for Dependent Life Insurance under this Group Policy, The Principal will pay the Scheduled Benefit (or approved amount, if applicable) in force for that Dependent on the date of death, less any unpaid premium.

If a Dependent who was insured dies during the 31-day individual purchase period described in PART III, Section F, Article 2, The Principal will pay the individual policy amount, if any, the Dependent had the right to purchase.

If a Dependent who was insured dies within the 60-day portability option period described in PART III, Section G, The Principal will pay his or her beneficiary the Scheduled Benefit amount (or approved amount, if applicable) in force, if any, the Member had the right to continue for that Dependent.

If a Dependent dies by suicide within 24 months after the initial coverage effective date of his or her Dependent Life Insurance, The Principal will pay the amount of any premium, attributable to that Dependent, paid by the Member to The Principal during the period of time the Dependent Life Insurance for the Dependent was in force in lieu of the Scheduled Benefit (or approved amount, if applicable) in force on the date of death. If a Dependent who was insured for at least 24 months after the initial coverage effective date dies by suicide within 24 months after an increase in the Scheduled Benefit amount (or approved amount, if applicable), The Principal will pay the Scheduled Benefit amount in force immediately prior to the increase plus the amount of any premium paid by the Member to The Principal on such increase in lieu of the Scheduled Benefit (or approved amount, if applicable), in force on the date of death. Any such payment will discharge The Principal to the full extent of such payment.

Unless a Beneficiary has been designated, payment will be to the Member if he or she survives the Dependent. If the Member does not survive the Dependent and a beneficiary for Dependent Life has not been named, payment will be to the person named as beneficiary for Member Life Insurance. However, if the Member is suspected or charged with the Dependent's death, the Death Benefits Payable may be withheld until additional information has been received or the trial has been held. If the Member is found guilty of the Dependent's death, he or she may be disqualified from receiving any benefit due. Payment may then be made to the executor or administrator of the Dependent's estate. Payment will be subject to the Beneficiary provisions in Article 3 and the Facility of Payment and Settlement of Proceeds provisions of PART IV, Section A.

PART IV - BENEFITS

No payment will be made before The Principal receives Written proof of the Dependent's death.

Article 3 - Beneficiary

A Member may name or later change the named beneficiary by sending a Written request to The Principal or the Policyholder. A change will not be effective until recorded by The Principal or the Policyholder. Once recorded, the change will apply as of the date the request was Signed. If The Principal properly pays any benefit before a change request is received, that payment may not be contested.

Section C (1) - Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance

Article 1 - Schedule of Insurance

Subject to the Effective Date provisions of PART III, Section B, and the qualifying provisions of this Section C (1), the specific Scheduled Benefit for an insured Dependent spouse or Domestic Partner will be as shown on the Scheduled Benefits Summary and will be based on the status of the Dependent spouse or Domestic Partner:

Class

ALL MEMBERS

Dependent

***Scheduled Benefit**

spouse or Domestic Partner

An amount in increments of \$5,000 as applied for by the Member and approved by The Principal. A Dependent spouse's or Domestic Partner's Scheduled Benefit amount will not exceed \$150,000 or be less than \$5,000, subject to the provisions below.

*The Scheduled Benefit is subject to the Proof of Good Health requirements as shown in PART III, Section B, Article 1. Because of the Proof of Good Health requirements, the amount of insurance approved by The Principal may be different than the Scheduled Benefit. If the approved amount of insurance is different than the Scheduled Benefit, the approved amount will apply.

For the age(s) shown below, the amount of a Member's Dependent spouse's or Domestic Partner's insurance will be the percentage of the Scheduled Benefit (or approved amount, if applicable) as shown below.

Age	% of Scheduled Benefit (or approved amount, whichever applies)
Age 65 but less than age 70	65%
Age 70 and Over	50%

In no event will a Dependent spouse's or Domestic Partner's Scheduled Benefit be more than 100% of the Member's Scheduled Benefit amount. If a Member elects a Dependent Life benefit in excess of 100% of the Member's Scheduled Benefit amount, the Dependent spouse or Domestic Partner will be given the highest amount available, not to exceed 100%.

Article 2 - Benefit Qualification

To qualify for benefit payment, all of the following must occur:

- a. the Dependent spouse or Domestic Partner must be injured while insured for Dependent Spouse or Domestic Partner Accidental Death and Dismemberment Insurance under this Group Policy; and
- b. the injury must be through accidental means; and
- c. the injury must be the direct and sole cause of a loss listed in this Section C (1), Article 3; and
- d. the loss must occur within 365 days of the injury; and
- e. the limitations listed in this Section C (1), Article 4, must not apply; and
- f. claim requirements listed in PART IV, Section D, must be satisfied; and
- g. all medical evidence must be provided to The Principal.

Article 3 - Benefits Payable

If all of the benefit qualifications are met, The Principal will pay:

- a. 100% of the Scheduled Benefit (or approved amount, if applicable) in force for loss of life; or
- b. 50% of the Scheduled Benefit (or approved amount, if applicable) in force if one hand is severed at or above the wrist; or
- c. 25% of the Scheduled Benefit (or approved amount, if applicable) in force for loss of thumb and index finger on the same hand; or
- d. 50% of the Scheduled Benefit (or approved amount, if applicable) in force if one foot is severed at or above the ankle; or

- e. 50% of the Scheduled Benefit (or approved amount, if applicable) in force if the sight of one eye is permanently lost (For this purpose, vision not correctable to better than 20/200 will be considered loss of sight.); or
- f. 100% of the Scheduled Benefit (or approved amount, if applicable) in force for more than one of the losses listed in b., d., or e. above.

Total payment for all losses under this Article 3 that result from the same accident will not exceed the Dependent spouse's or Domestic Partner's Scheduled Benefit (or approved amount, if applicable). Payment for loss of life will be to the beneficiary named for Dependent Life Insurance. Payment will be subject to the Beneficiary provisions of PART IV, Section C and the Facility of Payment and Settlement of Proceeds provisions of PART IV, Section A. Payment for any other loss will be to the Dependent spouse or Domestic Partner.

Article 4 - Limitations

Payment will not be made for any loss to which a contributing cause is:

- a. willful self-injury or self-destruction, while sane or insane; or
- b. disease, medical or surgical treatment of disease, or complications following the surgical treatment of disease; or
- c. voluntary participation in an assault, felony, criminal activity, insurrection, or riot; or
- d. participation in flying, ballooning, parachuting, parasailing, bungee jumping or other aeronautic activities, except as a passenger on a commercial aircraft or as a passenger in a Policyholder-owned or leased aircraft on company business; or
- e. duty as a member of a military organization; or
- f. war or act of war; or
- g. the use of alcohol if, at the time of the injury, the Dependent spouse's or Domestic Partner's alcohol concentration exceeds the legal limit allowed by the jurisdiction where the injury occurs; or
- h. the operation by the Dependent spouse or Domestic Partner of a motor vehicle or motor boat if, at the time of the injury, the Dependent spouse's or Domestic Partner's alcohol concentration exceeds the legal limit allowed by the jurisdiction where the injury occurs; or
- i. the use of any drug, narcotic, or hallucinogen not prescribed for the Dependent spouse or Domestic Partner by a licensed Physician.

Section D - Claim Procedures

Article 1 - Notice of Claim

The Principal will acknowledge verbal or Written notice of claim within 15 calendar days of receipt unless payment is made within that time period.

Article 2 - Claim Forms

The Principal, when it receives notice of claim, will provide claim forms, instructions, and reasonable assistance within 15 calendar days of receipt of such notice.

Article 3 - Proof of Loss

Written proof of loss must be sent to The Principal within 90 days after the date of the loss. Proof required includes the date, nature, and extent of the loss. The Principal may request additional information to substantiate loss or require a Signed unaltered authorization to obtain the information from the provider. Failure to comply with the request of The Principal could result in declination of the claim. For purposes of satisfying the claims processing timing requirements of the Employee Retirement Income Security Act (ERISA), receipt of claim will be considered to be met when the appropriate claim form is received by The Principal.

Article 4 - Payment, Denial, and Review

ERISA permits up to 45 days from receipt of claim for processing the claim. If a claim cannot be processed due to incomplete information, The Principal will send a Written explanation prior to the expiration of the 45 days. The claimant is then allowed up to 45 days to provide all additional information requested. The Principal is permitted two 30-day extensions for processing an incomplete claim. Written notification will be sent to the claimant regarding the extension.

In actual practice, benefits under this Group Policy will be payable sooner, provided The Principal receives complete and proper proof of loss. Further, if a claim is not payable or cannot be processed, The Principal will submit a detailed explanation of the basis for its denial.

A claimant may request an appeal of a claim denial by Written request to The Principal within 180 days of receipt of notice of the denial. The Principal will make a full and fair review of the claim. The Principal may require additional information to make the review. The Principal will notify the claimant in Writing of the appeal decision within 45 days after receipt of the appeal request. If the appeal cannot be processed within the 45-day period because The Principal did not receive the

requested additional information, The Principal is permitted a 45-day extension for the review. Written notification will be sent to the claimant regarding the extension. After exhaustion of the formal appeal process, the claimant may request an additional appeal. However, this appeal is voluntary and does not need to be filed before asserting rights to legal action.

For purposes of this section, "claimant" means Member, Dependent, or Beneficiary.

State law permits up to 40 days after receipt of proof of claim to determine if the claim will be paid or denied. If a determination cannot be made within 40 days, The Principal can request a 30-day extension in Writing prior to the end of the original 40 days, and every 30 days thereafter. (Exception: If there is a reasonable basis for The Principal to believe a claim is false or fraudulent, the 40-day limit is extended to 80 days.)

If it is determined that the claim will be paid, payment must be made within 30 days of (a) determination of coverage, or (b) execution of a settlement agreement.

If the claim is denied, in whole or in part, The Principal will notify the claimant in Writing of the basis for the denial. This denial notice will include an explanation of the policy provisions, condition, or exclusion relevant to the facts of the claim. The notice will also provide the address and telephone number of the unit of the California Department of Insurance the claimant should contact for review if he or she believes the claim has been wrongfully denied.

Article 5 - Medical Examinations

The Principal may have the Member or Dependent whose loss is the basis for claim, be examined by a Physician during the course of a claim. The Principal will pay for these examinations and will choose the Physician to perform them.

Article 6 - Autopsy

If payment for loss of life is claimed, The Principal may require an autopsy. The Principal will pay for any such autopsy.

Article 7 - Legal Action

Legal action to recover benefits under this Group Policy may not be started earlier than 90 days after required proof of loss has been filed and before the appeal procedures have been exhausted. Further, no legal action may be started later than three years after that proof is required to be filed.

Article 8 - Time Limits

Any time limits in this section will be adjusted as required by law.

POLICY NOTICE

California insurance law requires that each group policy include the telephone number of the insurance company issuing the policy in order for the persons to present inquiries, to obtain information about coverage, and to provide assistance in resolving complaints. Persons may call or write to:

**Principal Life Insurance Company
711 High Street
Des Moines, Iowa 50392-0002**

**Life claim-related inquiries:
Attn: Group Claim - Life Info Line Services
Telephone: 1-800-245-1522**

**For administration-related inquiries:
Attn: Group Call Center
Telephone: 1-800-843-1371**

Consumers should contact Principal Life Insurance Company, their agent, or other representative regarding complaints. If the policy or certificate was issued or delivered by an agent or broker, the insured must contact his or her agent or broker for assistance.

The California Department of Insurance should be contacted only after discussions with the insurer, or its agent or other representative, or both have failed to produce a satisfactory resolution to the problem.

Persons may contact:

**California Insurance Department
Health Claims Bureau
300 South Spring Street, South Tower
Los Angeles, CA 90013
Phone: 1-800-927-4357 (HELP)
TDD: 1-800-482-4833
Website: www.insurance.ca.gov**

This Notice is for the Policyholder's information only and does not become a part or condition of this Group Policy.

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Principal Life Insurance Company
Des Moines, Iowa 50392-0002