

## Direct Deposit

Direct Deposit is safe, convenient, and easy. Your claims will be processed as usual. When disbursements are processed for your company, your reimbursement will be deposited directly into your designated account and you will receive a non-negotiable paper transaction record from us through your payroll department. To take advantage of this service, just complete the authorization form below.

## Setup Instructions

1. Complete all information on this Authorization Form.
2. Attach a voided check (if you have selected a checking account)
3. Attach a savings deposit slip (if you have selected a savings account)
4. Sign and date the form
5. Mail the completed authorization to the address listed below for approval.

## Direct Deposit Authorization

Employer: \_\_\_\_\_

Type of Account:       Checking       Savings

Financial Institution Name: \_\_\_\_\_ Branch: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Date: \_\_\_\_\_

I authorize The Advantage Group and the financial institution listed below to initiate electronic credit entries, and if necessary, debit entries and adjustments for any credit entries in error, to my account. This authority will remain in effect until I have cancelled it in writing.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

## Attach Copy of Voided Check:

voided check

## Mail Completed Form

The Advantage Group  
43471 Ridge Park Drive, Suite B  
Temecula, Ca 92590